



College Visit Verification Form

Guidelines for College Visits

College Visits are considered excused absences only if the following three conditions are met:

1. A parent/guardian accompanies you
2. The attendance office is notified of your absence at least one week in advance. Please email Mrs. Mendez with the date of your college visit absence: vmendez@cdeducation.org
3. The College Visit Verification Form signed by a college official is submitted to the attendance office the day after you return from your visit.

Juniors are given two school days for college visits and seniors are given one day for a college visit, in addition to the "Senior College Visit Day" in October. College visit days do count toward the 5 day absence limit per quarter as stated in the Bishop Ready attendance policy. College visit days may not be taken during quarter or semester exam dates or for seniors during 4th quarter. We recommend using scheduled days off school such as holidays, faculty in-service days, and early dismissals to visit colleges.

Name of Student: _____ **Date of Visit:** _____

Name of College/University Visited: _____

City: _____ **State:** _____

Departments Visited:

Signature of College Official

Title